



TO COUNCILLOR:

Mrs R H Adams
G A Boulter
J W Boyce

F S Ghattoraya
J Kaufman (Chair)
Mrs L Kaufman

Miss A Kaur
D W Loydall

Dear Sir or Madam

I hereby **INVITE** you to attend a meeting of the **HEALTH AND WELLBEING BOARD** to be held **BY REMOTE VIDEO CONFERENCE (SEE INSTRUCTIONS BELOW)** on **TUESDAY, 23 MARCH 2021** at **1.30 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
16 March 2021

Mrs Anne E Court
Chief Executive



<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
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Remote Video Conference | Instructions

This meeting will take place as a remote video conference.

Meeting Participants:

Zoom Video Conferencing Webinar

A webinar invitation will be sent by e-mail to all Members, Officers and External Participants for this meeting.

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Welcome by Chairman, Councillor Jeffrey Kaufman 2. Apologies for Absence 3. Minutes of the Previous Meeting 4. National and Local Picture - Health Inequalities / COVID Impact | <p>4 - 6</p> <p>7 - 21</p> |
|--|--|

Vivienne Robbins, LCC Consultant in Public Health

5. **General Practice, Health Inequalities, COVID Impact / Long COVID, Vaccine Take-Up**

Dr Richard Palin



Customer Service Centre: 40 Bell Street, Wigston, Leicestershire LE18 1AD
Council Offices: Station Road, Wigston, Leicestershire LE18 2DR
Tel: (0116) 288 8961 **Fax:** (0116) 288 7828

6. **Community Champions Programme**
7. **HWBB Sub-Group Updates**
 - a. **Selective Licensing** **22 - 23**
Ben Clark-Monks, Environmental Health
 - b. **Education Sub-Group Update** **24**
Hussein Khan
 - c. **Oadby and Wigston Locality Group** **25 - 28**
Sue Renton
8. **2021/23 Health Inequalities Action Plan Discussion** **29 - 31**
9. **Terms of Reference - Updated ToFR Discussed and Signed-Off** **32 - 33**
10. **Any Other Business**
11. **Future Meetings**

Additional HWBB, 25 May 2021 (1:30pm) to sign off 2021-2023 Health Inequalities Action Plan

For more information, please contact:

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Our website **oadby-wigston.gov.uk** under **'Your Council'** and **'Meeting Dates, Agendas & Minutes'**



Your smart **iPad, Android** or **Windows** tablet device with the **'Modern.Gov'** app



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Our audio platform **soundcloud.com/oadbywigstonbc** or smart device with the **'SoundCloud'** app

**Health and Wellbeing Board
(Annual Health Summit (2021)
(Remote Video Conference)**
Tuesday, 23 March 2021

*Printed and published by Community & Wellbeing,
Oadby and Wigston Borough Council, Council Offices,
Station Road, Wigston, Leicestershire, LE18 2DR*

MINUTES OF THE MEETING OF THE HEALTH AND WELLBEING BOARD HELD BY REMOTE VIDEO CONFERENCE ON TUESDAY, 8 DECEMBER 2020 COMMENCING AT 1.30 PM

PRESENT (BY REMOTE LINK)

J Kaufman Chair



COUNCILLORS

Mrs R H Adams
G A Boulter
J W Boyce
F S Ghattoraya
Mrs L Kaufman

OFFICERS IN ATTENDANCE (BY REMOTE LINK)

Ms B Dawkins Physical Activity Development Officer
K Radford Community and Wellbeing Manager

OTHERS IN ATTENDANCE (BY REMOTE LINK)

J Baraclough LCC Local Area Coordinator
R Cafferata Cross Counties PCN Health Coach
Ms B Dawkins Cross Counties PCN Social Prescriber
Ms S Jagot GP Social Prescribing Link Worker
H Khan School Sports Partnership, LSLSSP
Dr R Palin OW Primary Care Network, GP
Ms S Renton Leicestershire County Council
Ms S Sunner Leicestershire Partnership Trust (LPT)

16. WELCOME BY CHAIRMAN, COUNCILLOR JEFFREY KAUFMAN

17. APOLOGIES FOR ABSENCE

Mrs A Lennox MBE
Dr K Packham
N Patel
S Rose
Dr V Varakantam

18. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the HWBB held on 22 September 2020 to be taken as read, confirmed and signed by the Chair.

19. COUNTY HWBB UPDATE

Cllr J Kaufman is representing the district on the county Health and Wellbeing Board. He reported that the board discussed a Health and Weight Strategy; Cllr J Kaufman raised awareness of the contribution made by Leisure Centre providers and sports activities provided in these areas. There was also an update of the Primary Care Networks that surgeries feed into.

20. HEALTH INEQUALITIES ACTION PLAN (UPDATE)

K Radford provided the meeting with an update of each action and the progress so far. Many actions have been completed.

Recommendation 3: The impact of COVID means additional services for buses are not currently being considered.

Recommendation 4: A successful 'Stopper' Campaign had seen 28 new people joining the stop smoking service and a similar online mental health campaign is being worked on with a launch in February.

Recommendation 5: H Khan reported some delays to KPI's due to COVID, however additional KPI's around supporting families with information for financial and foodbank support had been achieved. K Radford reported every primary and secondary school had been linked with a local foodbank, who will provide a food parcel for the family over the holidays. Salvation Army will provide families with a hot Christmas meal. The foodbanks have received support from both the County and Borough Council.

Recommendation 6: Beth and Robin attended the meeting as a new Social Prescriber and Health Coach, working out of the Croft Practice. They are both new in post and are establishing how services will be run.

A number of points were raised around how work would be joined up across all services. S Renton reassured the meeting that it is a key priority for both partners

ACTION: S Renton to facilitate a meeting between relevant partners and update the HWBB at the next meeting. A chart with relevant contact details and areas covered will be bought as well.

Recommendation 10: K Radford shared an update around the Selective Licencing programme with around 9% requiring improvements. Cllr J Kaufman asked what was being done around those not completing their applications and suggested someone from Environmental Health should be invited to attend the next meeting to answer questions.

ACTION: K Radford to invite Tony Cawthorne to the next meeting.

21. COMMUNITY HUB (UPDATE)

Due to the second national lockdown around 15 volunteers had returned to assist with the Community Hub. Call levels have dropped to around 2 – 3 referrals a day. Operations will continue over the Christmas period but communication will centre on planning ahead for regular requirements.

Meeting and consultations around the future of the Community Hub are taking place and further updates will be brought to the meeting when these have been finalised.

Cllr L Kaufman thanked K Radford for the work that has been put in to the Hub and the example that it is providing to other councils. K Radford said it has been a lot of partnership work to deliver.

22. ANY OTHER BUSINESS

Vaccine Update: Dr Palin reported that one vaccine had been approved and there is progress towards administration in the area before Christmas but most will be in the New Year. There will be a need to distribute in order of priority. The Cube, near the

Racecourse is being used as a venue. There is also an additional programme running in hospitals for staff.

There was no any other business raised by the attendees.

23. FUTURE MEETING

Tuesday 23 March 2021 (1.30pm)

THE MEETING CLOSED AT 2.10 PM



Chair

Tuesday, 23 March 2021

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Council Offices, Station Road, Wigston, Leicestershire, LE18 2DR*

Population Health Management in LLR

Mark Pierce Head of Population Health
Management, LLR CCGs

PHM - definition

- ‘Population health’ is used to convey a way of conceiving health that includes the whole range of determinants of health and wellbeing – many of which, such as town planning or education, are quite separate from health services.
- Referring to ‘population health’ rather than the more traditional phrase ‘public health’ also helps avoid any perception that this is only the responsibility of public health professionals. Population health is about creating a collective sense of responsibility across many organisations and individuals, in addition to public health specialists.

PHM - definition

- Confusingly, the phrase 'population health management' is also widely used, with a specific meaning that is narrower in focus than population health. Population health management refers to ways of bringing together health-related data to identify a specific population that health services may then prioritise. For example, data may be used to identify groups of people who are frequent users of accident and emergency departments. This way of using data is also sometimes called 'population segmentation'.

PHM - definition

- An approach aimed at improving the health of an entire population. It is about improving the physical and mental health outcomes and wellbeing of people within and across a defined local, regional or national population, while reducing health inequalities. It includes action to reduce the occurrence of ill health, action to deliver appropriate health and care services and action on the wider determinants of health. It requires working with communities and partner agencies.

Kings Fund: A vision for population health, page 18

PCNs and PHM

“Primary care networks will be expected to think about the wider health of their population, taking a proactive approach to managing population health and, from 2020/21, assessing the needs of their local population to identify people who would benefit from targeted, proactive support. ”

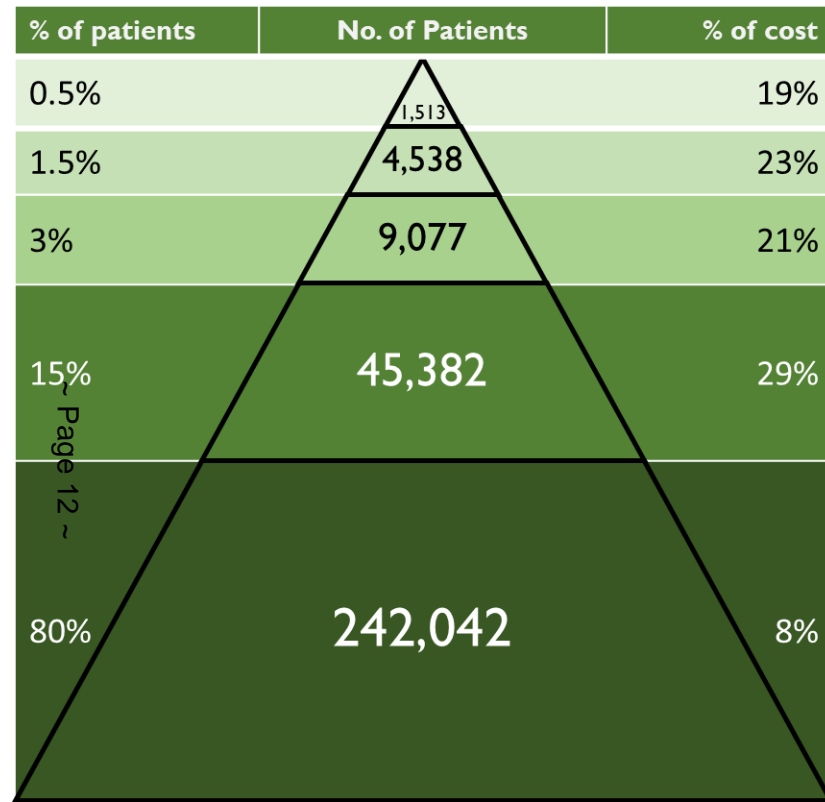
Kings Fund 2019

The following slides show that it is multi-morbidity (not age) which is the biggest driver of Acute care use

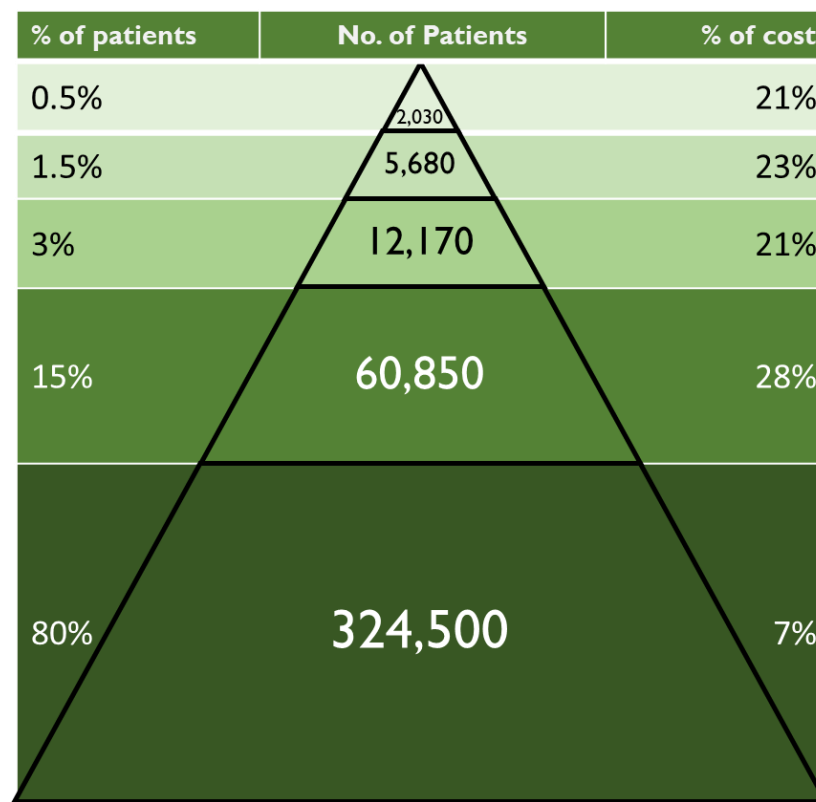
- In fact, there will be a high degree of overlap between those whom the NHS might label multi-morbid (having a number of chronic health issues all at the same time – including mental ill-health) and those people who have a high probability of needing the support of statutory and non-statutory services in a community.
- Multiple health issues can lead to disability, inability/difficulty in staying in work/education social isolation, need for support with ADLs
- A person-centred approach requires close cooperation between Local Govt, the NHS and other public sector orgs and communities.

The Need for Health Care Varies – All Secondary Care Costs

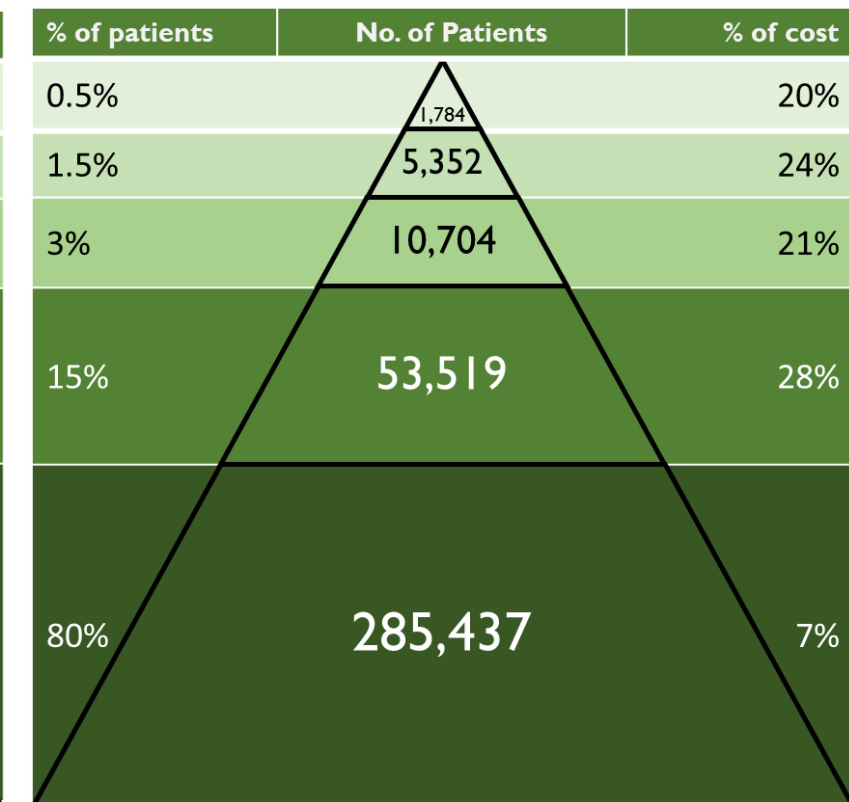
East Leics & Rutland CCG



Leics City CCG



West Leics CCG



Similar pattern across 3 CCGs: just 0.5% of the population accounts for around a fifth (c20%) of secondary costs in the previous year and around 5% of the population accounts for almost two-thirds (c66%) of all secondary care costs over a year. 80% of the population account for zero costs.

These figures relate only to secondary care costs.

Multimorbidity Drives Cost

Increasing multimorbidity is associated with higher costs and resource use:

			Mean values									
LTC Count	Number of patients	% of patients	A&E attendances	Outpatient attendances	Elective admissions	Emergency admissions	Total APC cost	Emergency admission cost	Unique prescription types	Risk of persistent high cost	Risk of emergency admission (next 12mths)	
0	179,543	50%	0.2	0.4	0.0	0.0	£ 48	£ 28	0.9	1%	6%	
1	78,370	22%	0.3	1.0	0.1	0.1	£ 128	£ 55	2.2	2%	11%	
2	37,592	11%	0.3	1.7	0.2	0.1	£ 282	£ 94	3.7	6%	16%	
3	21,661	6%	0.4	2.3	0.3	0.1	£ 466	£ 153	5.4	11%	21%	
4	13,201	4%	0.4	2.9	0.4	0.2	£ 644	£ 219	6.8	17%	26%	
5	8,835	2%	0.5	3.5	0.6	0.2	£ 999	£ 405	8.2	24%	32%	
6	5,981	2%	0.6	4.3	0.7	0.3	£ 1,295	£ 575	9.5	30%	37%	
7	3,864	1%	0.7	4.7	0.9	0.5	£ 1,727	£ 822	10.5	38%	44%	
8+	7,749	2%	1.4	6.2	1.1	1.1	£ 3,576	£ 2,417	13.2	54%	59%	
Total	356,796	100%	0.3	1.2	0.1	0.1	£ 277	£ 135	2.7	0.1	0.1	

Multimorbidity Drives Cost – adults

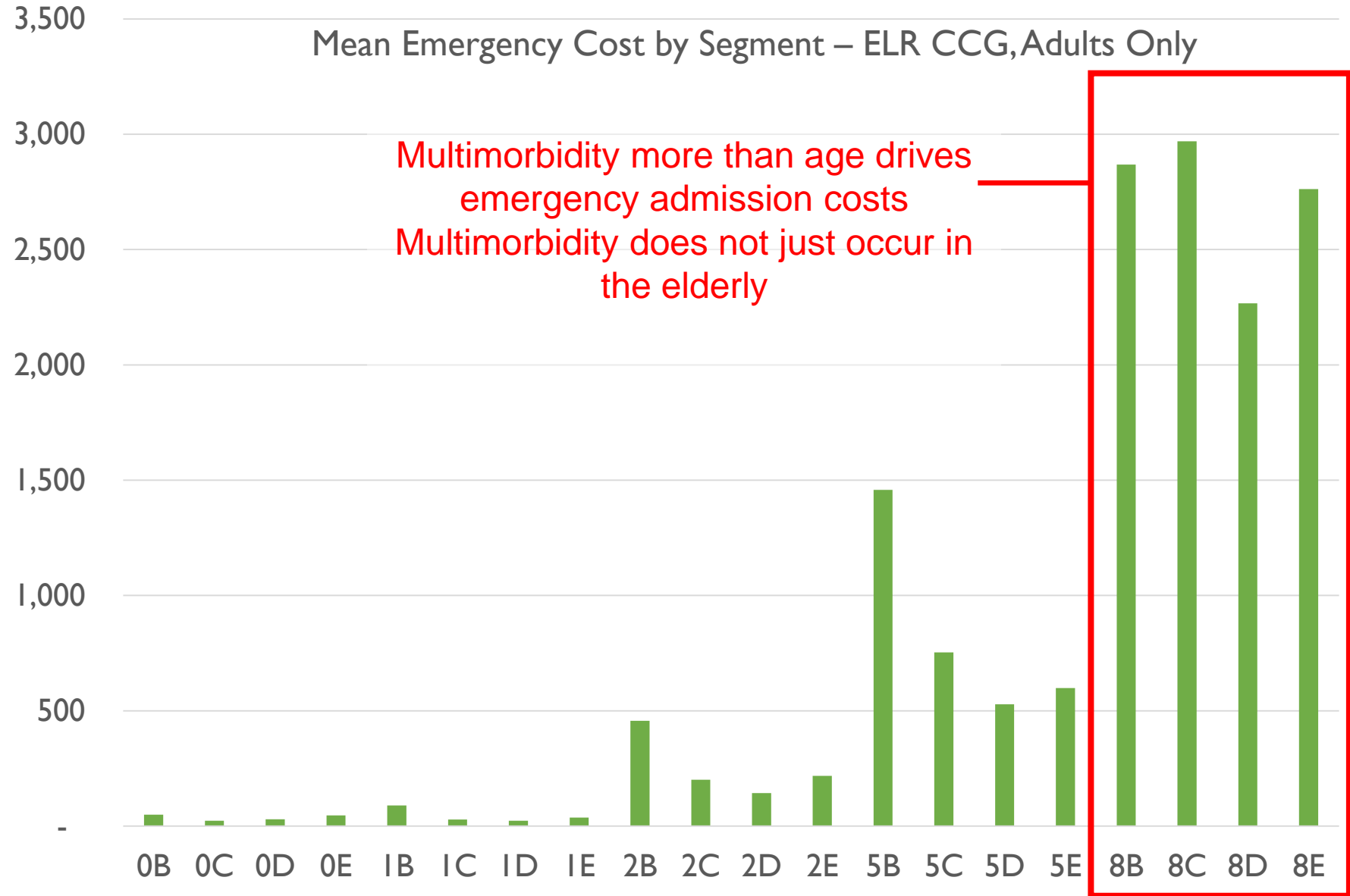
Segments created by combining age of patient and the number of chronic conditions they have:

Number denotes number of chronic conditions:

- 0 = 0
- 1 = 1
- 2 = 2 to 4
- 5 = 5 to 7
- 8 = 8 or more

Letter denotes age band:

- A = 0-17
- B = 18-44
- C = 45-64
- D = 65-79
- E = 80+



BUT!!! If we're going to be about more than fire fighting we have to collaborate on primary prevention and public health, resilience and wellbeing

- “Population health balances the intensive management of individuals in greatest need of health care, with preventative and personal health management for those at lower levels of risk.” (Deloitte)
- The above makes sense only if we regard health in its widest sense and acknowledge the importance of the Wider Determinants of health in determining “health” outcomes – education, housing, clean air, access to green spaces, access to meaningful and fairly paid work, safety from discrimination, support to carers – this image is well known and sums up this idea:

The Wider Determinants of Health...



Population Health Management should be a key theme for place-led joint working...

- Person-centred care
- Promoting safety
- Promoting independence
- Equality and equity
- Asset and strength-based approaches
- Community engagement and involvement
- Health and local authority collaboration
- Wellbeing
- Jobs and the economy – (inc. “Anchor Institutions” and “social value”)

Joint working in PHM (cont)

- Data sharing and aggregation
- Public Health
- Health in all policies
- Housing
- Carers
- Education
- Green agenda
- Community resilience
- Transport
- And lots more ...

We need one another – and our residents need us to work together with them on all of this

- How do we provide the greatest value? Is it only about cashable savings?

~ Page 19 ~

Introduction Infrastructure Intelligence Interventions

There are five overall aims of Population Health Management

Original Triple Aim

- Enhance experience of care
- Improve the health and well-being of the population
- Reduce per capita cost of health care and improve productivity

Additional Aims

- Address health and care inequalities
- Increase the well-being and engagement of the workforce

Quintuple Aim

Contents



THANK YOU

Text text text



Selective Licencing update – 3 March 2021

Ben Clark-Monks

Environmental Health Technical Officer

- The scheme became live in May 2020 at the height of the first lock down and the Council granted a 6 months extension to the application process due to the difficulties encountered by Landlords and Agents. This extension ended in November 2020. However, this has delayed the number of applications received. From November the Council has actively pursued the Selective licensing application process and has engaged heavily contacting Landlords, Agents and Conveyancers and has now applied a penalty fee to the licence for an Additional £100 making the current licence application fee £690 + £250 enforcement fee.
- The number of properties required to licence has increased from 854 to 915 due to additional landlords being identified and applying.
- Currently the number of properties to be licenced in South Wigston ward is 915 out of 3856 properties, representing 23.7 % of properties.
- Received 517 Applications representing 55.8% of required applications.
- Received and issued 16 temporary exemptions certificates.
- Currently seven properties are exempt from licensing due to being vacant and requiring major works.
- Total percentage engagement with the Scheme of 59%
- 4, 1 year licences issued due to faults in property, all resolved within the two week consultation period and issued 5 year licences (We are also engaging with multiple properties to arrange inspections, due to previous issues being raised before the scheme was in place)
- Issues identified through the licensing application;
 - Failed EPC certificates (Below legal requirement of E rating) – 5 Properties
 - Failed Electrical Test certificates (Unsatisfactory EICR supplied to Selective Licensing) – 3 (two actioned immediately by the landlord to resolve, one currently under investigation)
 - Other minor faults within properties

Way forward:

- All licence application have been entered onto the Council's computer system and all records have been scanned ensuring the council's commitment to a paperless organisation can be obtained.

- Final checks are being undertaken due to Landlords agents missing documentation and 1year licences are provisionally being issued, requiring 2 weeks to rectify faults or provide missing information. If no response is received the 1 year licence will be issued and an additional end of term licence will need to be obtained with all issues within the application and property resolved at an additional cost of £135 + £250 enforcement.
- Landlords and Agents that have not licenced will be actively pursued Approx. 396 properties.
- Enforcement action can involve a Civil penalty of up to £30,000 per offence. Not holding a licence on an eligible property is an offence under the Housing Act 2004 and the Council has identified under its civil penalties procedure that the non-licensing of an eligible properties should be subject to a fine of £1500.
- Major developments within the Ward have been identified, and officers are actively working with the owners to resolve issues and apply for a licence for their properties.

Oadby and Wigston Health Inequality- Education Task and Finish Group Update

The group met on Wednesday 15th January 3.30-5.15pm. The group consists of school senior leaders, OWBC colleagues, Public Health colleagues and local organisations. The group is chaired by the Hussein Khan, Partnership Development Manager at the Learning South Leicestershire School Sports Partnership (LSLSSP). LCC delivered a presentation on the new Healthy Schools framework, which will be launched in April 2021. Schools/the LACs discussed the pandemic and the support needed for those suffering from health inequalities.

Below is a summary of the group's key performance indicators (KPIs) and the progress made to date.

KPIs Progress

KP1 -All schools to achieve/renew Healthy Schools status.

- This KPI is on hold until the Healthy School framework is complete. The framework will be launched in April 2021.

KP2- Raising awareness of the health inequality

- This KPI is complete. Schools have an increased awareness of the health inequality.

KP3- Look into funding streams to invest in health and well-being support for schools/young people/families

- This KPIs is ongoing.

KP4-More mental health support for schools

- This KPI is ongoing. A mental health directory was shared with schools.

Additional COVID-19 KPIs

Signposting to vulnerable families to financial help/support.

- This KPIs is complete. The OWBC and LSLSSP have sent support information to schools.

Signposting schools to healthy eating services.

- This KPI is complete. LCC have sent information to schools about healthy eating services.

Further support

LSLSSP and OWBC have created a google drive for schools containing information about local services/organisation to support vulnerable families. Schools have used the information to signpost families to appropriate support.

The next meeting will take place in April 2021.

Agenda Item 7c.

Health and Well Being Locality Support – Oadby, Wigston and South Wigston

Mary Flynn, Local Area Coordinator for South Wigston

John Baraclough, Local Area Coordinator for Wigston

Who do you work for?	Leicestershire County Council – Public Health
What demographic area do you cover?	Mary Flynn - South Wigston John Baraclough – Wigston
A brief summary of your work	A model of support which focuses on identifying and supporting those who need help before they hit crisis and working towards building an inclusive, supportive community around them. Working 1:1 or collectively to signpost, help and encourage independence and confidence. We work with the person for as long as the support is needed. We also work with statutory services, 3 rd sector organisations and individuals to build social capital, develop community groups etc, within the area
The range of clients that you work with	People who live or work in Wigston or South Wigston who are 18+. However, we can work with younger people as part of a family.
Details of your client recording system and agreements in place for data sharing	We have our own internal systems for recording. The person we are working with is asked if they agree to information sharing if they do not agree then we would only share information regarding safeguarding as defined by PH/LCC. We operate with the information sharing agreements set by LCC and their partners
Who can refer to you? How do people refer?	We don't have a formal referral system. Anyone can be introduced and any service can refer including residents themselves. This can be done by telephone, email, text, referral from a service or face to face The only thing we ask is that the person has agreed to the introduction.
Any other information	Local Area Co-ordination is governed by a set of principles rather than a framework of expected outcomes – there is no eligibility criteria. This enables us to work flexible with the person and with other services. If there is a service that can support with a specific issue we will refer the person to them but can remain in touch with the person and the service should this be needed. There is no timeframe for our support - we can remain involved for as long as that help is needed. We are a preventative service, introduced to people to help or prevent them accessing formal services

Jenny Curtin, Social Prescribing Link Worker

Beth Dawkins, Social Prescribing Link Worker

Who do you work for?	Cross Counties Healthcare Primary Care Network
What demographic area do you cover?	Oadby, Market Harborough, Fleckney, Kibworth, Great Glen, Billesdon, Bushby

A brief summary of your work	Supporting our patients with non-medical needs to improve their physical and mental health and wellbeing. Linking to community assets / signposting and referring into other support organisations. Creating links with local community groups for collaborative working.
The range of clients that you work with	The individual must be registered with The Croft Medical Centre, South Leicestershire Medical Group Practice or Billesdon Surgery.
Details of your client recording system and agreements in place for data sharing	System One and EMIS. We now use nhs.net secure emails and use phone for making referrals to organisations without a secure email address.
Who can refer to you? How do people refer?	Self-referrals or professional referrals are welcome so long as they are registered patients (as above). Email our central referral inbox: cchpcn.healthandwellbeing@nhs.net We are currently working on an online referral form. We will update you when we know more.
Any other information	We are a newly developing team and are keen to work with and assist local community groups/organisations to support our patients living in the catchment area of The Croft Surgery, Oadby. We plan to hold a borough-wide launch and push about Social Prescribing and Health Coaching in the Spring.

Robin Cafferata, Health and Well Being Coach
Taylor, Health and Well Being Coach

Who do you work for?	Cross County Healthcare Primary Care Network.
What demographic area do you cover?	We cover The Croft Surgery, Oadby, South Leicestershire Medical Group GPs and Billesdon surgery.
A brief summary of your work	We work 1:1 with people to encourage physical and mental wellbeing. This could be someone who has tried to lose weight but is struggling, managing a long term condition, struggling to engage with smoking/alcohol cessation services. We will work over a number of sessions (4-6) to help figure out what barriers a person is having and help to overcome them
The range of clients that you work with	Anyone who is registered at one of our GP surgeries
Details of your client recording system and agreements in place for data sharing	We use System1 for Croft patients.
Who can refer to you? How do people refer?	Any health care staff can refer. We will be creating an online referral website to receive referrals, but in the meantime a task can be sent through system1 or an email can be sent to cchpcn.healthandwellbeing@nhs.net

Sue Renton, Senior Social Prescribing Link Worker

Charlotte Mining, Social Prescribing Link Worker

Who do you work for?	Oadby and Wigston Primary Care Network
What demographic area do you cover?	Predominantly Oadby, Wigston and South Wigston
A brief summary of your work	Assisting patients with non-medical needs to improve their physical and mental health and wellbeing. Linking to community resources and signposting or referring into other support organisations.
The range of clients that you work with	Any adult or family registered with one of the six GP surgeries in the Oadby and Wigston Primary Care Network
Details of your client recording system and agreements in place for data sharing	SystemOne. We obtain permission to share information with other agencies from individual patients as and when required.
Who can refer to you? How do people refer?	GPs and practice staff. They refer via an internal request on SystemOne
Any other information	We only receive internal referrals currently but will be reviewing this as the team expands over the coming months.

Health and Well Being Coach (Start date, mid-March)

Who do you work for?	Oadby and Wigston Primary Care Network
What demographic area do you cover?	Predominantly Oadby, Wigston and South Wigston
A brief summary of your work	We will work 1:1 with people to encourage physical and mental wellbeing, helping them to overcome barriers. For example, this may be around weight loss, managing long term conditions, smoking, alcohol, fitness or mental health issues.
The range of clients that you work with	Any adult who is registered at one of our GP surgeries
Details of your client recording system and agreements in place for data sharing	SystemOne
Who can refer to you? How do people refer?	Any health care staff can refer via internal referral
Any other information	We will soon be providing support to patients recovering from the coronavirus via a new NHS Covid Recovery app.

Shabnam Jagot, Community Support Worker

Who do you work for?	Leicestershire County Council - Adult Social Care Services.
What demographic area do you cover?	Predominantly Oadby, Wigston and South Wigston
A brief summary of your work	Assisting patients with non-medical needs to improve their physical and mental health and wellbeing, who require support to manage a number of their long term conditions or do require additional support from statutory services and require an assessment to access these services. Linking to community resources and signposting or referring into other support organisations. My role is non-urgent, low level, preventative work to support patients identified as requiring the provision of personal care, or social support due to being at risk of decline in health, or having needs arising from illness, disability, old age or poverty. Support patients to access Adult Social Care services
The range of clients that you work with	Any adult aged 65 plus who is registered at one of the G.P. surgeries in the Oadby & Wigston Primary Care Network
Details of your client recording system and agreements in place for data sharing	SystmOne, EMIS, Adult Social Care internal systems for recording. The person we are working with is asked if they agree to information sharing if they do not agree then we would only share information regarding safeguarding as defined by Leicestershire County Council Public Health. We operate with the information sharing agreements set by Leicestershire County Council and their partners
Who can refer to you? How do people refer?	GPs and practice staff. They refer via an internal task from on SystmOne. This is reviewed by Social Prescriber who will triage and appropriate referrals are shared with the G.P. Link Worker to; <ol style="list-style-type: none"> 1. Make contact and progress the case 2. Refer to other relevant mainstream services, community services. 3. Alerts Adult Social Care worker if already allocated case 4. Refer to Adult Social Care for case allocation (complex cases).
Any other information	Any urgent work should be directed to Adult Social Care & any safeguarding concerns should be directed via the safeguarding process.

Oadby and Wigston Health and Wellbeing Board 2019/2021 – Health Inequalities Action Plan (updated 04 March 2021):

No	Action	Responsible person/org.	Comments	Status
1	Recommendation 1: Developing further understanding Further explore whether it is possible to evaluate the population data in different ways e.g. by GP practice in order to develop a better understanding of Oadby, Wigston and South Wigston as separate communities.	Dr Kath Packham	Health profiles for the three towns have now been produced, it was agreed that splitting the data further down to GP level wouldn't provide any further detail so this action is now complete.	Complete
2	Recommendation 2: Oadby & Wigston BC Health and Wellbeing Board Consider reviewing the Oadby & Wigston Borough Council Health and Wellbeing Board Terms of Reference , including attendance list, action plan governance, the use of task and finish groups and wider partner communication.	Avril Lennox	Terms of Reference have been revised and the Core Membership of the Board has been agreed. Task and finish groups in place.	Complete
3	Recommendation 3: Connecting the Three Communities Explore the possibility of improved transport link between South Wigston, Wigston and Oadby. i.e. public transport and volunteer transport for specific events/activities (e.g. activities at Parklands Leisure Centre). Consider a leaflet containing information for health professionals and residents regarding all transport options , including public transport and voluntary transport.	Cllr Boulter	Cllr Boulter/ Adams in discussion with Arriva about potential transport from Wigston to South Wigston. Community Action Partnership transport details circulated & available to residents. This action is postponed due to Covid 19.	Ongoing
		Cllr Kaufman	Cllr Kaufman circulated an existing bus route map/timetable.	Complete
4	Recommendation 4: Community Engagement Consider developing a programme of engagement events in the local communities such as health and wellbeing fairs and community health checks in accessible places such as supermarkets and community spaces. Link to the Health and Wellbeing Board action plan, to increase communication, collaboration and co-ordination across organisations.	Wigston events group	HWBB to support both the South Wigston Health Centre and Two Steeples Surgery Health Fairs. (2 events per year) Delayed due to COVID, Stoptober/Lung Cancer campaign planned for October. Campaign resulted in 28 new referrals to Quit Ready. Mental Health Campaign planned for January/February	Will be reflected in the new plan Complete Complete

			Physical Activity/Weight Management Campaign planned for January. Update: A specific campaign will not be delivered as the Councils Sport and Physical team continue to develop and deliver appropriate campaigns and programmes which already complement this action plan.	Ongoing
5	<p>Recommendation 5: Education Raise awareness of the health inequalities in the local education settings across the district by sharing the health inequalities review and ensuring an Education representative on the Health and Wellbeing Board. Review local schools and nurseries progress on the "Leicestershire Healthy Schools" and "Leicestershire Healthy Tots" programmes. Potential ambition could be for all schools to have enhanced Healthy Schools status and nurseries to have Healthy Tots accreditation.</p>	Hussein Khan	<p>HWBB Education sub-group set up, Chaired by Hussein Khan.</p> <p>Work plan and meetings ongoing.</p>	<p>Complete</p> <p>Work Ongoing</p>
6	<p>Recommendation 6a: Social Prescribing Ensure Primary Care Network (PCNs) potential social prescribing funding is fully maximised by considering how it links to the current Leicestershire social prescribing system, including First Contact Plus, Local Area Coordinators and care coordinators. Embed Making Every Contact Count (MECC) across partner agencies to support social prescribing and for staff to embed prevention conversations and appropriate referrals to prevention services as a core part of their role.</p>	<p>Sharon Rose</p> <p>Avril Lennox</p>	<p>Two new PCN Social Prescribers in post and supporting the aims of the HWBB/ Health Inequalities.</p> <p>First Contact Plus training to be provided to key staff/organisations to increase referrals.</p>	<p>Ongoing</p> <p>Complete</p>
7	<p>Recommendation 6b: Improving Communication: Across organisations and with local residents Explore the possibility of creating one single resource, such as an online directory, which contains detailed information on all local public, community and voluntary services in the Oadby and Wigston area. This may be used by professionals and residents. Consideration is needed to maintain the resource in a timely way.</p>	Kane Radford	LCC Directory of Service is currently being updated, once complete it can be promoted locally. Access to a wide range of public health campaign resources also to be available.	Ongoing

8	<p>Recommendation 7: South Wigston Health Centre ELR CCG to review and prioritise opportunities to re-develop the South Wigston Health Centre building. This may include potential space for a community asset/room to deliver social prescribing within the heart of the community.</p>	<p>Dr Vivek Varakantam</p>	<p>Board updated about the Section106 process by the Planning and Economic Regeneration team.</p>	<p>Ongoing</p>
9	<p>Recommendation 8: Community Spaces Review the social value element of a range of public sector contracts to identify any community assets/ spaces within the area that could support social prescribing and community development. Consider small non-recurrent funding streams to support hiring private venues if no local free assets are available.</p>	<p>Jacob Humphries</p>	<p>Mapping exercise completed and document circulated. A range of community venues are available for use.</p> <p>Work ongoing for access to funding streams to support private hire.</p>	<p>Complete</p> <p>Ongoing</p>
10	<p>Recommendation 9: Housing Housing was felt to impact upon health inequalities and individuals commented that there has been "massive" expansion of housing in the local area with 'no thought' for health services.</p> <p>In South Wigston there is more social housing, and that many of the privately rented housing stock is in poor condition, including homes with damp and no central heating.</p>	<p>Tony Cawthorne</p>	<p>OWBC Selective Licensing scheme currently taking place in South Wigston, which will help to improve the condition of properties. Update: 453 Applications have been received out of 859 properties = 52%</p> <ul style="list-style-type: none"> • 406 Applications are awaiting receipt. • 120 have been processed of those processed: <ul style="list-style-type: none"> • 8 Properties with severe category 1 electrical hazards faults have been rectified through the scheme, as a satisfactory electrical condition report is required as part of the application process. • 2 One year licenses due to conditions in the property have been issued requiring works to be done to the properties prior to the issuing of a full licence. 	<p>Ongoing</p>

Oadby and Wigston Health & Wellbeing Board

Terms of Reference

1. Purpose:

To work collectively with health professionals and key partner organisations to reduce both the health inequalities and impact of Covid 19, across Oadby and Wigston, in line with local, regional and national priorities.

2. Functions:

- To arrange regular Board meetings and provide an annual Health Summit to bring together wider health professionals and key partners focused on improving local health and wellbeing outcomes.
- To oversee a set of partnership sub-groups, which focus on addressing the identified health inequalities and impact of Covid 19 in Oadby and Wigston.
- To check and challenge.
- To regularly review local health data and implement changes in order to improve health outcomes for local residents.
- To promote information sharing and improve public awareness of key health and wellbeing issues relevant to Oadby and Wigston.
- To improve communications with local partner organisations.
- To ensure resources available are targeted appropriately.

3. Oadby and Wigston Priorities:

To implement the recommendations outlined in the 'Exploring Health Inequalities' document and future local Health Profiles in a joint partnership action plan, in order to reduce health inequalities and impact of Covid 19.

4. Board Membership:

The Health and Wellbeing board will consist of members from Public and Third Sector organisations

Board Membership

- Chair
- GP (Primary Care Network)
- GP (East Leicestershire and Rutland CCG)
- Council Officer x 2
- East Leicestershire and Rutland CCG management lead
- Councillors x 7

Attendees

Other attendees for the board will include representatives from:

- Leicestershire Fire and Rescue Service
- Local Police
- Council departments
- Local Area co coordinators
- First Contact
- Public Health
- Adult Social Care
- GP Practice Manager
- Education / School Support
- LPT – District Nursing
- Children and Young Families

Additional representatives may be invited to attend at the discretion of the board.

Quoracy:

A quorum shall be made of the Chair plus at least one GP representative and one Council Officer representative.

5. Frequency:

OWBC will host an annual Health Summit on behalf of the Oadby and Wigston Health & Wellbeing Board. In addition, there will be three (quarterly) Board meetings annually.

6. Reporting / Strategic Fit:

The Board will report to the OWBC Service Delivery Committee twice per year. The strategic fit is with OWBC Corporate Plan and Priorities / County Health & Wellbeing Strategy.

7. Budget:

There is no dedicated budget for the Oadby and Wigston Health & Wellbeing Board.

8. Communication & Partnership Working:

OWBC will maintain an up-to-date contact list of Board members and wider health professionals/organisations. This list will be used to send out relevant communications.

9. Review of Terms of Reference:

The Terms of Reference will be reviewed as required.